

EXECUTIVE SUMMARY

**Second Amendment to Professional Services Agreement
M.C. Harry and Associates, Inc.
Project No. P.001753
Coconut Creek High School, Coconut Creek
SMART Program Renovations
RFQ 16-146C**

PROJECT OVERVIEW:

Type of Contract:	Professional Services Agreement (Design/Bid/Build)
Project Consultant:	M.C. Harry and Associates, Inc.
Authorization to Proceed Date:	September 23, 2016
Budget:	See Below

GENERAL OVERVIEW:

The Professional Services Agreement was approved by the Board on July 26, 2016 (Agenda Item JJ-2). Scope of work included Single Point of Entry (SPE) improvements. Based on the goal to start and to complete the SPE improvements as quickly as possible, a proposal was requested from M.C. Harry and Associates, Inc. to accelerate this scope by creating a separate bid package. This separate bid package is being finalized by M.C. Harry and Associates, Inc. Upon receipt of the Letter of Recommendation to Issue a Permit, a proposal will be received from a Construction Services Minor Project vendor to expedite the construction phase for the SPE improvements.

The purpose of this Second Amendment to the Professional Services Agreement with M.C. Harry and Associates, Inc., is to address the acceleration of the SPE improvements. The Second Amendment will increase Basic Service fees in the amount of \$16,145 and will increase Allowances in the amount of \$7,000 for a total net increase of \$23,145. The increase for Basic Service fees includes modifications to remove SPE scope from the Primary SMART Project, the preparation of a standalone SPE bid package, bidding and award services for the SPE bid package and construction administration services for the SPE bid package. The increase for Allowances includes reproduction expenses, non-destructive and destructive testing (including repairs), site survey update and survey of floor level elevations.

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

For the latest Bond Oversight Committee Quarterly Report information regarding this project [click here](#).